

Customer acceptability Working Group - Terms of Reference

This paper sets out the proposed terms of reference for the Transport Energy Taskforce Working Groups for discussion and agreement by the High Level Group.

1. Background

- The purpose of the group is to formulate and examine options for how the UK should set about meeting the 2020 RED renewable transport target and how low carbon fuels could help reduce transport greenhouse gas emissions in the UK economy to 2030 and beyond.
- DfT wishes to adopt an open policy making approach to take this work forward, eg to engage with a broad range of people and use the latest techniques.
- To this end DfT have asked LowCVP to help manage this work and co-ordinate support from stakeholders.
- DfT and LowCVP have agreed to work together to establish a Task Force to develop options for pathways to decarbonise transport energy.

2. Structure

The Task Force will be made up of a High Level group and a number of Working Groups.

The High Level group comprises of an independent Chair, Chris Mottershead and invited Task Force members drawn from the following stakeholder groups: Environmental and societal NGOs, liquid, biofuel and advanced fuels industries, agricultural industry, alternative fuels sectors, investors and automotive industry.

The High Level group will provide direction to Working Groups on key questions and issues, review outputs, and sign-off reports from the Working Groups.

The Task Force will set up a number of Working Groups to explore potential delivery options and their impacts in more depth for particular transport energy sectors.

The Task Force and the Working Groups will be supported by a small secretariat made up of DfT and LowCVP staff.

3. The Working Groups will:

- Support Task Force High Level group in identifying and assessing options to decarbonise transport energy.
- Specifically, to support the High Level group in answer the following questions:
 - What trajectories and mechanisms are needed to ensure the UK meets the 2020 RED target for transport sustainably and cost effectively, and so that

transport continues to make an effective contribution to greenhouse gas emission reductions to 2030, and beyond.

- What objectives, targets and trajectories could the UK adopt beyond 2020?
- What are the likely impacts of different pathway options (to 2020 and 2030)?
- What evidence is available and required and what criteria should be used to assess options?
- How to maximise the use of the most sustainable renewable fuels and the opportunities for UK industrial growth, eg by supporting existing UK investments made in sustainable biofuels, and stimulating investment in advanced fuels?
- Provide expertise from key stakeholders on specific themes and key issues identified by the High Level group.
 - [insert theme and key issues]
- Develop a work programme to deliver the recommendations.
 - This will include raising issues for other Working Groups to consider.
 - The High Level group will comment on and approve the work programme of the Working Group.

4. Output

The Working Group will be formed in October 2014 and will report its findings to the High Level group by February 2015. As part of the Working Group's findings it should consider whether there is further work which requires to be undertaken and whether the Working Group should continue, if a clear objective and timeframe is identified.

5. Ground Rules

In order to promote free discussion and debate, the meetings of the Task Force, both High Level and Working Groups, will be held under the Chatham House Rule i.e. participants are free to use the information received in the meeting, but neither the identity nor the affiliation of the speaker(s), nor that of any other participant, may be revealed.

Members of the Task Force Working Groups undertake not to circulate or publish papers or material of the Task Force outside the membership of the Task Force.

Any member who feels, for whatever reason, they are unable to comply with the Chatham House Rule or the undertaking not to circulate papers should discuss this with the Chair of the Taskforce.

6. Focus for Working Group 4

The purpose of working group four is to provide guidance to the main group on identifying issues and proposing ways to address customer acceptability issues related to the fuels mix to 2020 and 2030.

The main group identified the following questions as being relevant to the work of WG4 and provides a starting point for developing a ToR. The working group is responsible for developing its work programme however, and should refer to the overall needs of the taskforce in developing its programme.

- How to ensure the product is wanted/accepted by consumers?
- How to ensure products are fit for purpose/work with vehicles?
- How might E10 or E20 be rolled out in the UK?
- How should B7 fuel quality & sustainability of feedstocks be controlled?